

# **Horizon Towers Condominium Association**

## **Board Workshop Policy #0011 Board of Directors Workshop Policy**

**Adopted:7/12/2023**

The following policy has been adopted by the Horizon Towers Condominium Association, (“Association”) pursuant to the provisions of the Association Documents and The Act, at a regular meeting of the Board of Directors.

### Board of Directors Workshops Policy

The HTCA Board of Directors assemble informally to share and discuss information of concern to the Association in a manner the Board refers to as a Workshop. While these gatherings focus on Association affairs, they are distinct from Regular or Special Board meetings in that there is generally no agenda, no advance notification requirement, no motions made or voted on and no minutes kept or published. Because there is no action taken at a Workshop there is no requirement regarding establishing a quorum.

Workshops are often attended by the HTCA Manager who enters in the informal exchange with updates on finance and project activities in the building. All Workshops are open to HTCA Members. Members will be welcome to make a statement during the Workshop or ask questions at a time specified by the Directors.

The frequency of Workshops will vary with the Association workload. When the Board elects to have a recurring or standing series of Workshops the dates, times and locations of the Workshops may be posted on the Association bulletin boards in the Card Room and Library, but this is not a required action.

The informal exchange of information in a Workshop does not take the place of open discussion and voting carried out in Regular or Special Board Meetings.

PRESIDENT’S CERTIFICATION: The undersigned, being the President of the Horizon Towers Condominium Association, a Colorado nonprofit corporation, certifies that the foregoing Policy #11 was introduced at a duly called and held meeting of the Board on July 12, 2023, and was hereby approved and adopted by the Board upon formal resolution passed at said meeting and in witness thereof, the undersigned has subscribed his name.

By \_\_\_\_\_ President/Acting Secretary